



Kairanga School

International Students Policy

Rationale

The Education Amendment Act No.4, 1991 states that the enrolment of Foreign Fee Paying International Students (IS) at a State School is at the Board of Trustees' discretion, and that subject to Section 4B of the Act, once enrolled at a State School, a foreign fee-paying student has the same rights to remain enrolled, and to tuition at the school, as a domestic student.

Section 4B of the Act states that no foreign fee-paying student shall receive tuition in any subject, course or programme at a State School unless there has been paid to the Board an amount fixed by the Board. This amount includes the appropriate proportion of the Board's operating and general costs, and use of the Board's capital facilities as a student receiving tuition at a State School. The Board must also pay the Ministry of Education a fixed fee when due.

IS Students do not qualify for any Ministry of Education funding or staffing allocations.

Purpose

1. To establish fair guidelines for the enrolment of IS Students.
2. To review and strike a fee that is fair to both parties.
3. To ensure the school can adequately cater for its pupils.

Guidelines

1. The Board will appoint an elected Board member to be the International Students Co-Ordinator, whose role it is to be responsible for the review of policy and practices, keeping up-to-date records, meeting as needed with the Principal, reporting at least once per year on review and updates pertaining to IS, and making the Board aware of IS implications.
2. The Board of Trustees delegates authority to the Principal to decide whether a IS student should be enrolled, as per the process outlined in the Enrolment Process.
3. The Principal, in so deciding, will need to take into account:
 - the number of children in the class;
 - the likely impact of too many IS children in one room;
 - the ability of the school to provide for the child / children;
 - the educational experience of the IS child and ability to support this in our school.
3. The Board of Trustees will determine a fair fee based on:
 - Ministry of Education Fee payable
 - the school's operating and general costs
 - use of the school's capital facilities
 - classroom resources
 - provision of English as a Second Language tuition fee
4. All fees will be reviewed annually prior to the commencement of a new school year.
5. Parents/Guardians of IS children will be made aware through the Enrolment process of how decisions affecting their child will be made (either for normal practices in school, or in a homestay if applicable).

Ratified 20 November, 2017

Reviewed February 2021

Chairperson